

ADMISSION APPLICATION – PRINCIPAL ENDORSEMENT PROGRAM

RETURN COMPLETED FORM & MATERIALS TO ...
 Department of Educational Leadership, Eastern Illinois University, 2320 Buzzard Hall, 600 Lincoln Avenue,
 Charleston, IL 61920 ... or scan & email to **edadmin@eiu.edu** ... call **(217) 581-2919** for assistance

STUDENT INFORMATION

STUDENT NAME _____
(Last) (First) (MI)

E-Number (on Panther Card) _____

Address _____
(Street) (City) (State) (Zip)

Cell Phone # (____) _____ **Home or Work #** (____) _____

EIU Email (@eiu.edu) _____ **Personal Email** _____

I wish to take part in the following **PEP Tier II Admissions Day** event (choose one):

'early' SU26 ... May 22, 2026 **Other / Date (Location):** _____

I plan to begin the four-class **PEP course sequence** during the following semester & term (choose one / include year):

Spring **Summer** **Fall** **Year** _____

APPLICATION MATERIALS

The following materials **MUST** be submitted with this application. All information will be verified by EDL advisor/staff. **Incomplete applications will not be considered for admission into the Principal Endorsement Program (PEP).**

- 1.** Successful **completion of at least 12 semester hours** (may include current semester) of Educational Leadership Program coursework in either of these two Master of Science in Education (MSED) programs -- **Option #2 (Principal)** or **Option #3 (Teacher Leader & Principal)** ...

Course #	Semester Hours	Semester/Year Complete	Institution

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- 2.** Evidence of a **cumulative GPA of at least 3.25**, as part of current Educational Leadership Program MSED coursework ...
Current GPA: _____

- 3.** Proof of a valid and current **Illinois teaching certificate**. Examples include: early childhood, elementary, secondary, special K-12, or special preschool-age 21 certificate.

Certificate Code	Description of Certificates & Endorsements
<small>Example: PEL</small>	<small>Example: Elementary Teaching (Language Arts, Math, Social Science)</small>

- 4.** Verification of having at least **four years** of full-time teaching experience **by the completion** of the Principal Endorsement Program (PEP). Full-time is defined by the Illinois School Code 105 ILCS 5/24-11. **Attach a Proof of Employment Letter**, signed by a **Human Resources officer** (or bookkeeper/administrator), stating the position and dates currently employed at school district (on school district letterhead).

School District Where Employed	Position Held	Dates Employed

- 5.** Attach a **Letter of Support** from an immediate supervisor, which should clearly indicate the candidate's leadership potential and ability to successfully complete the PEP program (also on school district letterhead).